

Staff Summary Report



Council Meeting Date:

5/6/2010

Agenda Item Number: _____

SUBJECT: Request approval to award a two-year contract with three, one-year renewal options with Salt River Project Agricultural Improvement and Power District for the maintenance and operation of the Tempe Town Lake dams, control systems, seepage wells and make-up water delivery system.

DOCUMENT NAME: 20100506fst06 PURCHASES (1004-01)

COMMENTS: (RFP 10-129) Total cost of this contract will not exceed \$550,000 during the initial two-year contract period.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Nancy Ryan, Rio Salado Project Manager, 480-350-8096
Charlotte Benson, Sr. Assistant City Attorney, 480-350-2813
Chris Salomone, Community Development Manager, 480-350-8294
Don Hawkes, Water Utilities Manager, 480-350-2631

LEGAL REVIEW BY: David Park, Assistant City Attorney, 480-350-8907

DEPARTMENT REVIEW BY: Jerry Hart, CPA, Financial Services Manager, 480-350-8505

FISCAL NOTE: Sufficient funds have been appropriated in cost center 5011 (Community Facilities District Fund) for the anticipated expenditures in the current fiscal year.

RECOMMENDATION: Award the contract.

ADDITIONAL INFO: Background

The City of Tempe issued a Request for Proposal (RFP) to establish a term contract for the maintenance and operation of the Tempe Town Lake dams, control systems, seepage wells and make-up water delivery system.

Evaluation Process

One firm responded to the solicitation. The evaluation committee - composed of Community Development, Water Utilities and Procurement Staff - reviewed and scored the submissions.

The evaluation criteria included:

- Firm's experience
- Cost of Services
- Employee's experience
- References

Final scoring is as follows:

Firm	Score	Estimated Two Year Cost
Salt River Project Agricultural Improvement and Power District	137	\$550,000

It is the recommendation of the committee to award a contract to Salt River Project Agricultural Improvement and Power District for the maintenance and operation of the Tempe Town Lake dams, control systems, seepage wells and make-up water delivery system.